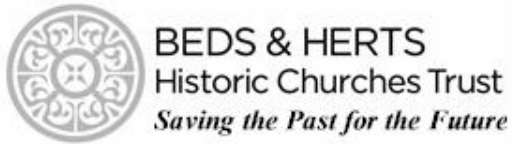


Part B.	<i>Hours attended at your church or chapel</i>
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Time attended	No. of visitors
10 am to 11 am	
11 am to 12 noon	
12 noon to 1 pm	
1 pm to 2 pm	
2 pm to 3 pm	
3 pm to 4 pm	
4 pm to 5 pm	
5 pm to 6 pm	
Total hours	
Total visitors	

Part C.	<i>After the sponsored Bike 'n Hike. Please give ALL money and cheques to the Church Organiser by 28th October. Cheques should be made payable to Beds & Herts HCT. Please include your Sponsorship Form so that we can claim Gift Aid.</i>
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The Bedfordshire & Hertfordshire Historic Churches Trust is an independent, local charity giving grants when communities need help to repair their church or chapel. It also stimulates people's interest in these lovely buildings.



*Bike 'n Hike in association with the national Ride + Stride
and with acknowledgements to THE WIXAMTREE TRUST*



Sponsored Bike 'n Hike

BEDS AND HERTS HISTORIC CHURCHES TRUST

Saturday 10th September 2022
9am - 5pm

Information and Sponsor Form for Church Helpers

Part A.	<i>Please complete Part A before the start of the sponsored Bike 'n Hike</i>
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Title (Mr. Mrs, Ms etc):	
Name:	
If you are under 18 years old you must have the consent of a parent or guardian. Parent or guardian please sign:	
Address:	Telephone:
Postcode:	
Name and address of church you wish to receive HALF your sponsorship money:	
Email address: (Optional)	
<input type="checkbox"/>	Please tick the box if you would like details of membership of the Trust

It is a condition of entry that, save to the extent required by law, the Trustees of the Bedfordshire & Hertfordshire Historic Churches Trust accept no responsibility with respect to injury or death sustained by any participant, or damage to property. Participants wishing to have insurance must make their own arrangements. Our Privacy Statement is available on the website.

Information for Church Helpers

Thank you for agreeing to open your Church or Chapel on the day of the Bike 'n Hike. Our Church Helpers are the mainstay of the event and we value your help tremendously, thank you. These notes are intended to assist you.

- We tell all participants that churches and chapels are open between 9.00am and 5.00pm.
- Set up a table, either inside or outside the church, but near the church door so bikers and hikers can easily access you and get their sponsor forms signed.
- It is greatly appreciated by those taking part if you are able to provide water or cold drinks.
- Please use the Register of Visitors for participants to sign in. Don't forget to sign their sponsor form as proof they arrived!
- If your toilet is open, please ensure directions to it are well signposted.
- Please be prepared to give directions to other churches in your area.
- Make any notes that may help the Church Organiser to run next year's event even smoother, including the names of people who took part from your church. Any ideas on improving the Bike 'n Hike are always welcome.
- As a Church Helper, you can raise money by asking friends to sponsor you for the hours you sit in church or the number of visitors you get during your session. Use the sponsor form on the page opposite. Any sponsor money collected is shared between your Church and the Trust, to be offered as grants in support of church repair projects across the two counties.

JustGiving

You can also seek sponsorship by using JustGiving. Please go to www.bedshertshct.org.uk. Click onto the JustGiving logo and follow the instructions. Explain you are supporting the Bike 'n Hike and which church will receive half the money. After the event, please print off your JustGiving list of sponsors and attach it to the Sponsorship Form. **Please ensure you have completed Part A of this form.**

Information for Sponsors

Thank you for sponsoring a church helper. The money you give will be divided equally between the Beds & Herts Historic Churches Trust and the church chosen by the person you sponsor.

If I have ticked the box headed ✓ = Gift Aid, I confirm that I am a UK Income or Capital Gains taxpayer. I have read this statement and want BHHCT to reclaim tax on the donation detailed below, given on the date shown.

I understand that if I pay less Income Tax / or Capital Gains tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference.

giftaid

My List of Sponsors

Please ensure that all details are legible and please do not cross out sponsor's details.

Mr Mrs Ms	First Name and Surname	✓ = Gift Aid	Home Address		Sponsorship		Total given	
			House Number or Name	Postcode	per hour	per visitor		
							Total	